

July 10, 2018

John E Wray IV
Toano Historical Society
PO Box 433
Toano, VA 23168

Re: Toano Commercial Historic District
National Register Nomination Proposal

Dear Jack,

We are pleased to have had this opportunity to submit our proposal for the preparation of the National Register nomination for the Toano Commercial Historic District to be reviewed at the December 13, 2018 Board Meeting. We are excited for the opportunity to help the Toano Historical Society preserve the historic core of Toano. Our philosophical approach to any project is that each site is unique and that the work must be born out of careful and thorough analysis of each building. We are confident that our firm will be able to provide you with the best services and resources available in our field, and ultimately produce a nomination that will further your mission far into the future.

As you will see from the enclosed fee proposal, we have identified six tasks to complete the National Register Nomination process for the eleven buildings identified in the Preliminary Information Form. Our architectural historian has extensive experience writing nominations, historical narratives, and historic structure reports throughout Virginia. Based on the extensive research already conducted by your team, we are prepared to submit the survey materials and nomination packet within the schedule timelines imposed by DHR.

Our firm has over thirty years of experience working with the Department of Historic Resources and State Historic Preservation Offices. We believe we are well positioned to working with your team with our local office 10 minutes up the road in Williamsburg.

We are excited and appreciate the opportunity to submit our proposal and look forward to hearing from you regarding this project. Should you have any questions or require further information, please do not hesitate to contact me.

Sincerely,



Eric N. Kuchar
Project Manager

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